

**City of Raleigh**  
**Addendum #1 -RFP #274-HN-2023-2**  
**FY 2023-2024 Requests for Proposal for Housing and Homeless Services**

1/25/2023

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of proposals and does hereby become part of the original RFP documents and supersedes the original RFP documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please note the following additions, clarifications, and/or changes to the RFP as listed below and **sign and return this addendum with your proposal response.**

**1. Do we choose to which funder to submit our application?**

Both Wake County and City of Raleigh have issued Requests for Proposals (RFPs) for Housing and Homeless Services that have with the same scope and deadline. Wake County and the City of Raleigh are working collaboratively on each the RFPs. We encourage proposers who choose to respond to the RFPs to submit like applications and budgets to both entities.

**2. Should we be prioritizing our interventions on the application?**

All the interventions noted in the RFP are important to the continuum of services for persons experiencing or at-risk of homelessness. You should submit separate applications for each of the interventions you propose.

**3. Is Diversion funded under these RFPs?**

Diversion is a best practice practice/component of all interventions and as such is not funded discreetly as an intervention. Staff time used for diversion activities as a part of the referral process and eligibility screen is billable; however, specific financial assistance for diversion is an ineligible line item.

**4. Is there a cap on what percentage of what your program can be funded?**

There are no stated funding caps in the RFPs. Funding diversification is important and demonstrates project health. Applications will be scored on funding diversification.

**5. Is the funding for two years?**

Selected applicants will receive a one-year contract, and funders can choose to renew the contract for another year based on demonstrated outcomes.

**6. Do we submit a one-year budget?**

Yes

**7. Can you explain the annual income chart is included in the RFP?**

We are seeking proposals to provide Emergency Solutions Grant (ESG) Program interventions and all funded projects must follow ESG requirements. Some of interventions have income requirements.

**8. What funds are being used to fund projects in the RFP?**

City of Raleigh is using City ESG funds. Wake County is using Wake County funds.

**9. Is there a required budget format?**

These is an excel spreadsheet form completion with the application.

**10. What is the dollar amount from City and County Funds?**

Allocation amounts are not finalized. Approximately \$260,000 in City funds and approximately \$700,000 in County funds.

**Sign below and return this addendum with your proposal/bid response.**

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**Proposer Name & Company**

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**Date**

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**Signature**

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**Signer's Title**