



# Alternate Material, Design, or Methods Form

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**Instructions:** Submit the completed form to [field.services@raleighnc.gov](mailto:field.services@raleighnc.gov).

GENERAL INFORMATION	
Invoice number:	Building permit number:
Project address:	Phone number:
Applicant name:	Email:
Applicant signature:	

In accordance with 2018 North Carolina Administrative Code and Policies, Section 105 Alternate Material, Design, or Methods, I am requesting a review of an alternate or modification to the provisions of Section \_\_\_\_\_ of the \_\_\_\_\_ code.

This code section requires:

Proposed alternate (include drawings to clearly illustrate the request, before and after, if appropriate).

Reason for request:

Commercial/Non-Residential		Residential	Construction type:	Occupancy:
Sprinkler:	Yes	No	New or Existing	If existing, year built:

OFFICE USE ONLY			
Date received: _____	Fee amount: _____	Date paid: _____	
Evaluation of proposal by Chief Building Official			
Recommended action:	Approved	Approved with conditions	Denied
Building official signature:			Date:
Additional information on proposed alternate:			