

# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Install gutters and downspouts

709 Hinsdale St

Address

Glenwood-Brooklyn

Historic District

Historic Property

COA-0201-2018

Certificate Number

12/21/2018

Date of Issue

6/19/2019

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

*Collette R. Kunnie*

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*

# Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT  
SERVICES  
DEPARTMENT**

Development Services  
Customer Service Center  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831



<input checked="" type="checkbox"/> <b>Minor Work (staff review) – 1 copy</b>  <input type="checkbox"/> <b>Major Work (COA Committee review) – 10 copies</b> <input type="checkbox"/> Additions Greater than 25% of Building Square Footage <input type="checkbox"/> New Buildings <input type="checkbox"/> Demo of Contributing Historic Resource <input type="checkbox"/> All Other  <input type="checkbox"/> Post Approval Re-review of Conditions of Approval	<p style="text-align: center;"><b>For Office Use Only</b></p> Transaction # <u>580432</u> File # <u>COA-0201-2018</u> Fee <u>3000</u> Amount Paid <u>3000</u> Received Date <u>12/18/18</u> Received By <u>Pam Bert</u>
---	--

**Property Street Address** 709 Hinsdale Street

**Historic District** Glenwood-Brooklyn (S-HOD)

**Historic Property/Landmark name (if applicable)** NA

**Owner's Name** Keith Lunday and Jason Renzaglia

<b>Lot size</b> 0.11 acres	(width in feet) 50'	(depth in feet) 100'
----------------------------	---------------------	----------------------

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

**Applicant** Keith Lunday and Jason Renzaglia

**Mailing Address** 709 Hinsdale Street

<b>City</b> Raleigh	<b>State</b> NC	<b>Zip Code</b> 27605
<b>Date</b> 18-Dec-2018	<b>Daytime Phone</b> 919.749.7599 / 919.741.0946	

**Email Address** keith.lunday@gmail.com / jrenzag@gmail.com

**Applicant Signature**

<p>Will you be applying for rehabilitation tax credits for this project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Did you consult with staff prior to filing the application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p><b>Office Use Only</b></p> <p>Type of Work <u>40</u></p> <p>_____</p> <p>_____</p>
---	---

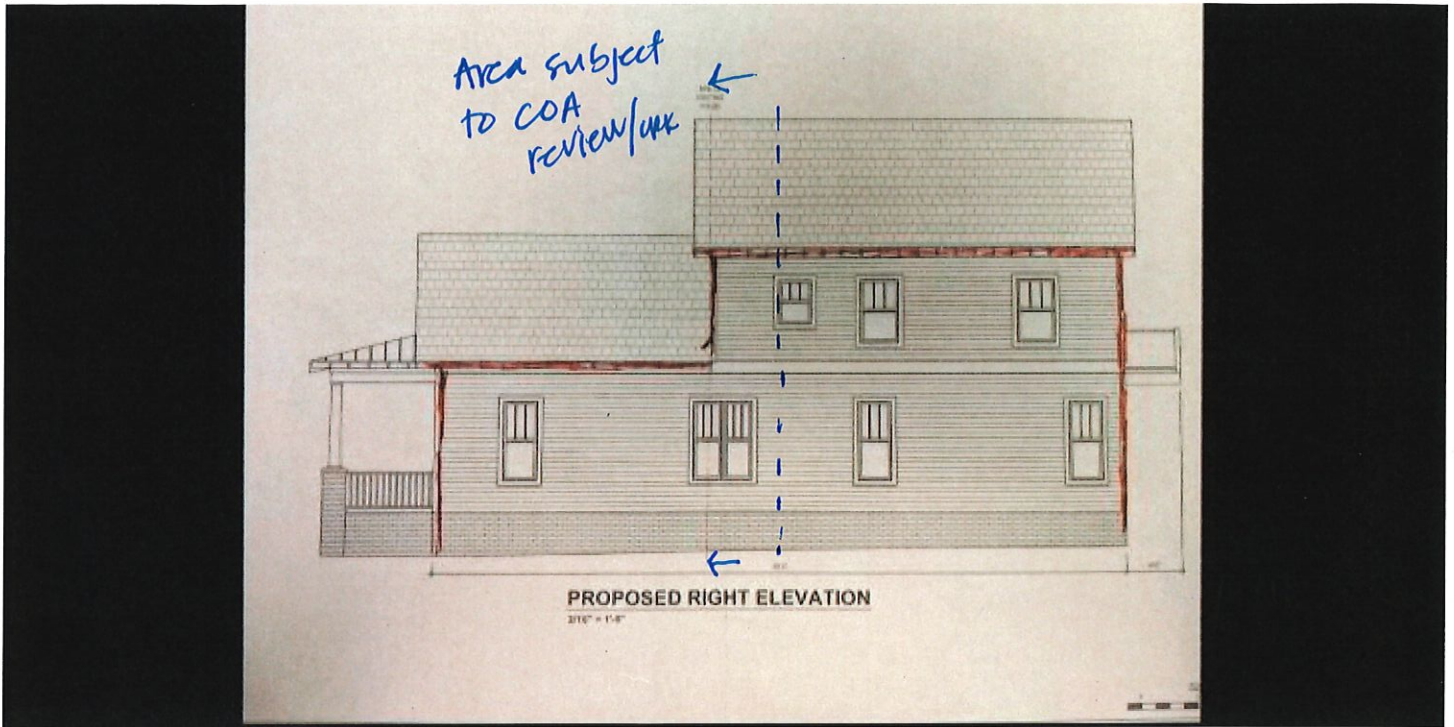
Design Guidelines - Please cite the applicable sections of the design guidelines ( <a href="http://www.rhdc.org">www.rhdc.org</a> ).		
Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2.5.8 / 46	Roofs	<ul style="list-style-type: none"> <li>Install white or galvanized metal half-round gutters and downspouts on existing house roof (excluding front porch roof) and on house 2<sup>nd</sup> story rear addition roof. No architectural features will be lost or damaged, rafters/eaves will remain open. The trim color of the roof will be white. The location of gutters and downspouts is identified in red ink of the attached drawings.</li> </ul> <p>NOTE: The applicants have received approval for previous COA applications:</p> <ul style="list-style-type: none"> <li>Minor work application (183-17-MW): Remove vinyl siding; remove ramp and replace with steps at side of front porch; remove aluminum handrails from front steps</li> <li>Major work application (174-17-CA): Construct 2<sup>nd</sup> story rear addition; replace roofing; restore/replace exterior materials in kind; replace windows and front door; restore chimney; replace mail box and light fixture, and install ceiling fan on front porch; install driveway; remove and replace shrubbery</li> </ul>

### Minor Work Approval (office use only)

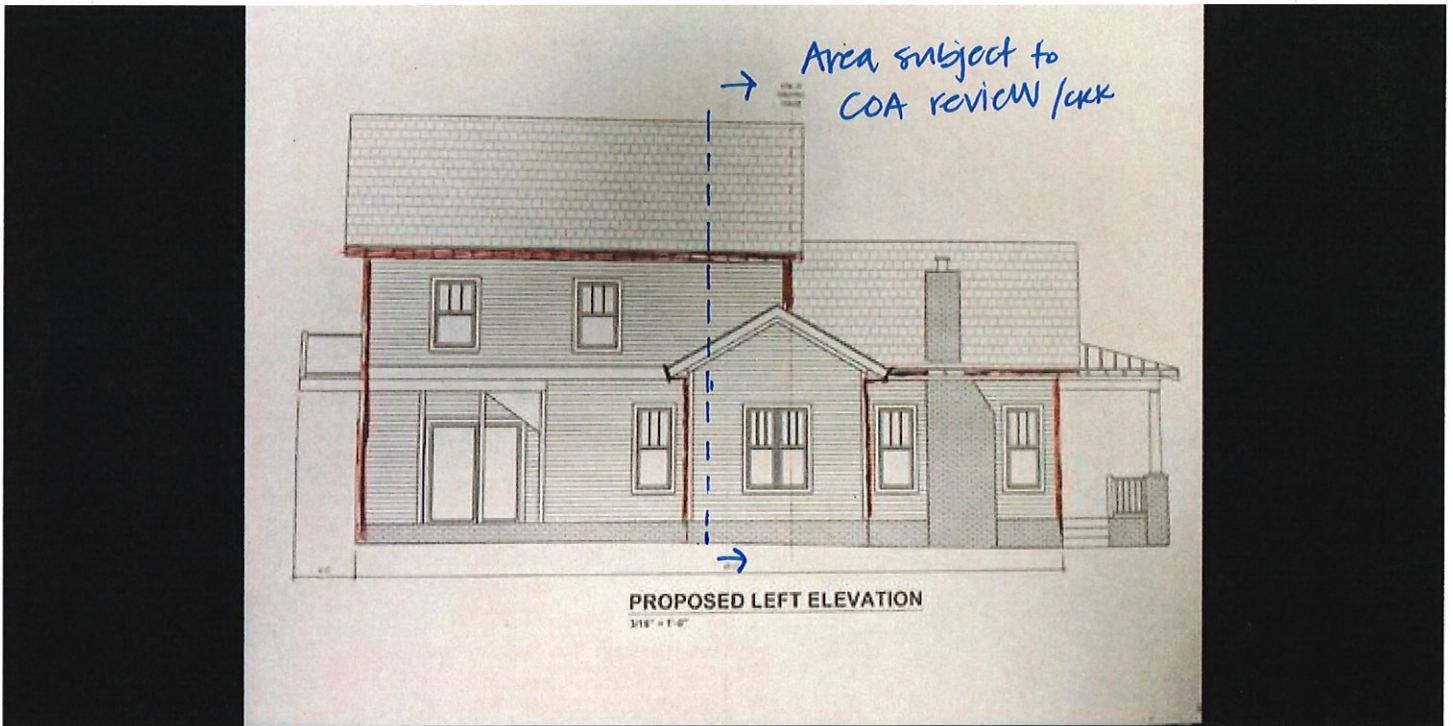
Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 06/19/2019. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Collette R K Date 12/21/2018

TO BE COMPLETED BY APPLICANT	TO BE COMPLETED BY CITY STAFF				
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.  <b>Minor Work (staff review) – 1 copy</b>  <b>Major Work (COA Committee review) – 10 copies</b>					
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.) – See <b>Brief Description of Work</b> on previous page	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
3. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
6. <b>Drawings</b> showing existing and proposed work <ul style="list-style-type: none"> <li><input type="checkbox"/> Plan drawings</li> <li><input type="checkbox"/> Elevation drawings showing the façade(s)</li> <li><input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required)</li> <li><input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <a href="#">Label Creator</a> to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input checked="" type="checkbox"/>				



PHOTO#1 (two downspouts that go to the ground and one that drops to the lower existing house roof)



PHOTO#2 (four downspouts that go to the ground and one that drops to the lower existing house roof)



PHOTO#3 (current right side condition)



PHOTO#4 (current left side condition)