



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Install concrete driveway

1305 Filmore St

Address

Glenwood-Brooklyn

Historic District

Historic Property

COA-0199-2018

Certificate Number

12/20/2018

Date of Issue

6/18/2019

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

*Collette R. Kunnie*

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



# Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT  
SERVICES  
DEPARTMENT**

Development Services  
Customer Service Center  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831



- Minor Work (staff review) – 1 copy**
- Major Work (COA Committee review) – 10 copies**
  - Additions Greater than 25% of Building Square Footage
  - New Buildings
  - Demo of Contributing Historic Resource
  - All Other
- Post Approval Re-review of Conditions of Approval

For Office Use Only	
Transaction #	579035
File #	COA-0199-2018
Fee	\$ 30
Amount Paid	\$ 30
Received Date	12/5/1
Received By	JE

Property Street Address 1305 Filmore Street		
Historic District HOD-S Glenwood Brooklyn		
Historic Property/Landmark name (if applicable)		
Owner's Name Deborah & George Andrews		
Lot size 0.27 ac.	(width in feet) 60	(depth in feet) 200

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address





**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 06/20/2019. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Collette R K Date 12/20/2018

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.  <b>Minor Work (staff review) – 1 copy</b>  <b>Major Work (COA Committee review) – 10 copies</b>	✓		✓		
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>		✓		
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input checked="" type="checkbox"/>		✓		
3. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>		✓		
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			✓
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	✓		
6. <b>Drawings</b> showing existing and proposed work <input type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the façade(s) <input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	✓		
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <a href="#">Label Creator</a> to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	✓		
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input type="checkbox"/>		✓		



Description: Reconstruct existing unimproved driveway with concrete and modify existing apron to City of Raleigh Standards. Historical aerials on IMAPS show driveway was used for vehicular parking where planter box is shown in photo below. Proposed concrete driveway is to be 10.5' wide and 36' deep into property from right-of-way. Also included below are photos of the current condition of the driveway and other existing driveways along Filmore Street for reference.

Previous Condition



Current conditions

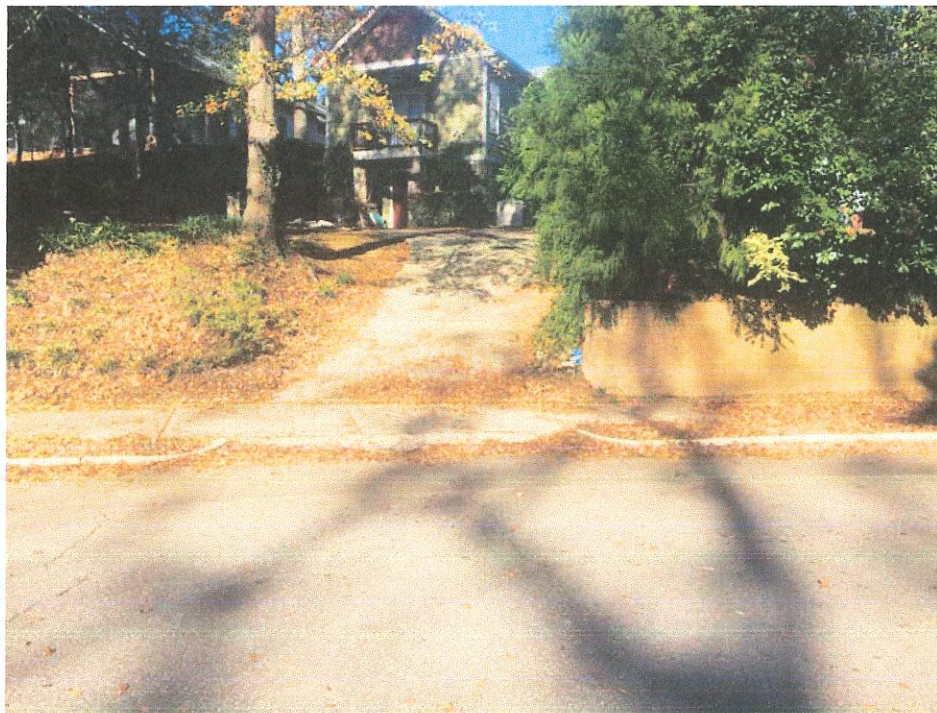




1303 Filmore Street Driveway (PIN 1704541666)



505 Cole Street with rear driveway to Filmore Street



## Kinane, Collette

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**From:** Cory Brundage <cory@JAECO.COM>  
**Sent:** Wednesday, December 19, 2018 3:35 PM  
**To:** Kinane, Collette  
**Cc:** Robb, Melissa  
**Subject:** RE: minor work COA application: 1305 Filmore Street

Collette,

Driveway will be concrete and we can provide a washed finish if required. Sorry for the confusion, I thought we updated the plot plan.

Thanks,

Cory Brundage  
**John A. Edwards and Company**  
333 Wade Ave, Raleigh NC 27605  
ph(919)828-4428, fax(919)828-4711

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**From:** Kinane, Collette [mailto:Collette.Kinane@raleighnc.gov]  
**Sent:** Wednesday, December 19, 2018 2:57 PM  
**To:** Cory Brundage  
**Cc:** Robb, Melissa  
**Subject:** minor work COA application: 1305 Filmore Street

Hi, Cory –

I'm reviewing your driveway minor work COA for 1305 Filmore. I noticed that the description and photos reference a proposed concrete driveway, while the plot plan notes a proposed asphalt driveway. If you could confirm that the driveway will be concrete with a water-wash finish, I'll be able to approve the application.

Thanks,  
Collette

**Collette R. Kinane**  
Preservation Planner II

■ **Raleigh Urban Design Center**  
One Exchange Plaza, Suite 300 | Raleigh, NC 27601  
919-996-2649 | raleighnc.gov



