



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

709 HINSDALE STREET

Address

GLENWOOD-BROOKLYN

Historic District

Historic Property

183-17-MW

Certificate Number

11-29-2017

Date of Issue

05-29-2018

Expiration Date

Project Description:

- Remove vinyl siding
- Remove ramp and replace with steps at side of front porch
- Remove aluminum handrails from front steps

This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

A handwritten signature in black ink that reads "Melissa Robb".

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT
SERVICES
DEPARTMENT**

Development Services
Customer Service Center
One Exchange Plaza
1 Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
eFax 919-996-1831



<input checked="" type="checkbox"/> Minor Work (staff review) – 1 copy <input type="checkbox"/> Major Work (COA Committee review) – 10 copies <input type="checkbox"/> Additions Greater than 25% of Building Square Footage <input type="checkbox"/> New Buildings <input type="checkbox"/> Demo of Contributing Historic Resource <input type="checkbox"/> All Other <input type="checkbox"/> Post Approval Re-review of Conditions of Approval	<p style="text-align: center;">For Office Use Only</p> Transaction # <u>535539</u> File # <u>183-17-MW</u> Fee <u>2900</u> Amount Paid <u>2900</u> Received Date <u>11-8-17</u> Received By <u>[Signature]</u>
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Property Street Address 709 Hinsdale Street		
Historic District Glenwood-Brooklyn (S-HOD)		
Historic Property/Landmark name (if applicable) NA		
Owner's Name Keith Lunday and Jason Renzaglia		
Lot size 0.11 acres	(width in feet) 50'	(depth in feet) 100'

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Keith Lunday and Jason Renzaglia

Mailing Address 709 Hinsdale Street

City Raleigh **State** NC **Zip Code** 27605

Date 08-Nov-2017 **Daytime Phone** 919.749.7599 / 919.741.0946

Email Address keith.lunday@gmail.com / jrenzag@gmail.com

Applicant Signature 

Will you be applying for rehabilitation tax credits for this project? Yes No

Did you consult with staff prior to filing the application? Yes No

Office Use Only

Type of Work _____
71, 59, 66, 67

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2.6 / 49	Exterior Walls	<ul style="list-style-type: none"> • Remove vinyl siding on entire house to be able to inspect existing wood siding underneath. (PHOTO#1) • Remove non-historic handicap ramp from side of front porch and replace with two steps to grade. (PHOTO#2) • Remove aluminum handrails from front steps. (PHOTO#3) <p style="text-align: center; margin-top: 20px;">↑ WOOD</p>
2.8 / 55	Entrances, Porches, and Balconies	

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 5/29/18. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Melissa Robb Date 11/29/17

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete. Minor Work (staff review) – 1 copy Major Work (COA Committee review) – 10 copies			✓		
1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.) – See Brief Description of Work on previous page	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
2. Description of materials (Provide samples, if appropriate)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
3. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	✓		
4. Paint Schedule (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. Plot plan (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
6. Drawings showing existing and proposed work <ul style="list-style-type: none"> <input type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the façade(s) <input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
8. Fee (See Development Fee Schedule)	<input checked="" type="checkbox"/>		✓		



PHOTO#1



PHOTO#2



PHOTO#3