



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

516 ELM STREET

Address

OAKWOOD

Historic District

Historic Property

034-16-MW

Certificate Number

2/24/2016

Date of Issue

8/24/2016

Expiration Date

## Project Description:

- Remove dangerous tree;
- plant new tree

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



# Planning & Development

Development Services  
Customer Service Center  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831

## Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



- Minor Work (staff review) – 1 copy**
- Major Work (COA Committee review) – 13 copies**
- Most Major Work Applications
- Additions Greater than 25% of Building Square Footage
- New Buildings
- Demo of Contributing Historic Resource
- Post Approval Re-review of Conditions of Approval

**For Office Use Only**

Transaction # 462427

File # 034-16-MW

Fee 29.00

Amt Paid 29.00

Check # 2494

Rec'd Date 2-16-16

Rec'd By (Signature)

• If completing by hand, please use **BLACK INK**. Do not use blue, red, any other color, or pencil as these do not photocopy.

Property Street Address **516 Elm St, Raleigh NC 27604**

Historic District **Historic Oakwood**

Historic Property/Landmark name (if applicable)

Owner's Name **Mary & Terry Iverson**

Lot size

(width in feet)

(depth in feet)

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the

Type or print the following:

Applicant **Mary Iverson**

Mailing Address **1907 Old Red Mountain Rd**

City **Rougemont** State **NC** Zip Code **27572**

Date **February 2, 2016** Daytime Phone **919-392-7792**

Email Address **maiverso@cisco.com**

Signature of Applicant Mary Iverson *Mary Iverson*

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 8/24/16. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature *Larry Kelly* Date 2/24/16

**Project Categories (check all that apply):**

Alteration

Addition

New Construction

Demolition

**Will you be applying for state or federal rehabilitation tax credits for this project?**

Yes

No

**(Office Use Only)**

Type of Work 96

\_\_\_\_\_

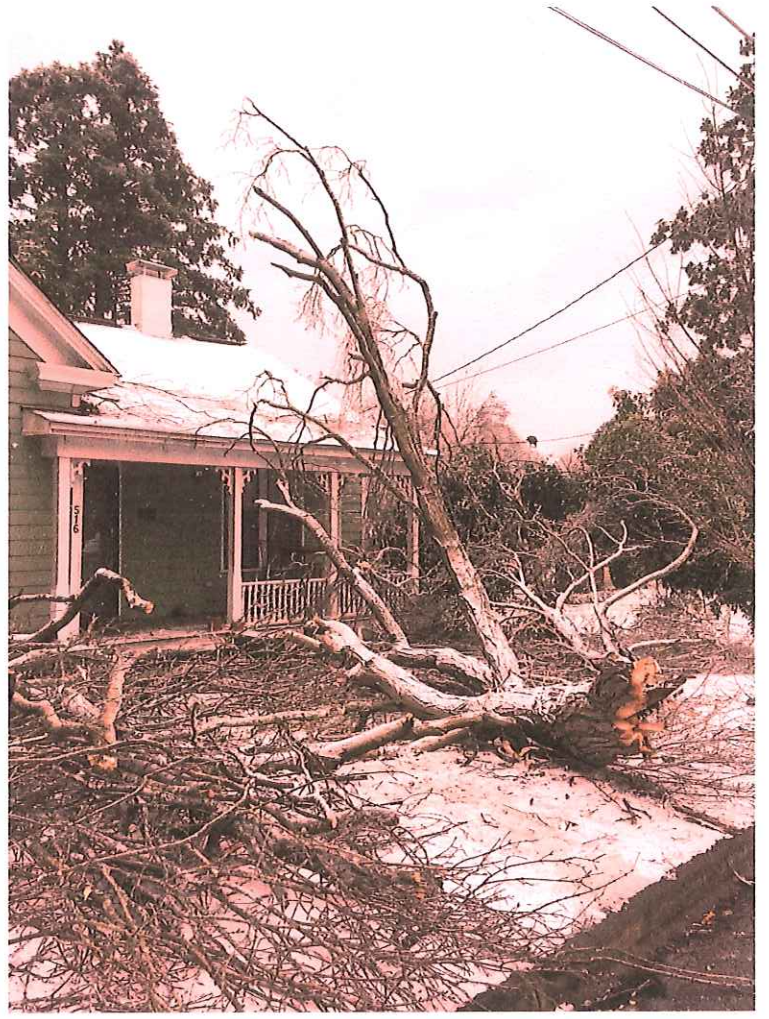
\_\_\_\_\_

\_\_\_\_\_

**Design Guidelines** Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work
2.3.5 pg 13	Site features and plantings: Replace a seriously diseased or severely damaged tree or hedge with a new tree or hedge of a similar or identical species.	Remove severely damaged, diseased tree. The January 22 <sup>nd</sup> ice storm caused major damage and limb loss to a large maple tree on the northwest corner of the property. Arborist Robert Underwood assessed the tree on Saturday, January 23 <sup>rd</sup> . He found limbs on power lines and determined the tree was no longer viable and was at risk of falling on the house and of possible taking down power lines in the future. Due to this assessment, Duke Power removed the limbs off the lines and topped the tree. Robert Underwood then removed what remained of the tree on February 2 <sup>nd</sup> .
2.3.5 pg 13	Site features and plantings: Replace a seriously diseased or severely damaged tree or hedge with a new tree or hedge of a similar or identical species.	Replace the tree with a similar species.

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
<p>Attach 8-1/2 " x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</p> <p><b>Minor Work (staff review) – 1 copy</b></p> <p><b>Major Work (COA Committee review) – 13 copies</b></p>					
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input type="checkbox"/>				
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input type="checkbox"/>				
3. <b>Photographs</b> of existing conditions are required.	<input type="checkbox"/>				
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>			
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input type="checkbox"/>			
6. <b>Drawings</b> showing proposed work <ul style="list-style-type: none"> <li><input type="checkbox"/> Plan drawings</li> <li><input type="checkbox"/> Elevation drawings showing the new façade(s).</li> <li><input type="checkbox"/> Dimensions shown on drawings and/or graphic scale.</li> <li><input type="checkbox"/> 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys. (Required for Major Work)	<input type="checkbox"/>	<input type="checkbox"/>			
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input type="checkbox"/>				



## Robinson, Simone

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**From:** Mary Iverson (maiverso) <maiverso@cisco.com>  
**Sent:** Friday, February 19, 2016 4:29 PM  
**To:** Robinson, Simone  
**Cc:** Tully, Tania; Band, Daniel  
**Subject:** RE: Minor Work Application - 516 Elm Street

Hi Simone,

Thank you for your email and for assisting us with our COA.

We plan to plant a 7-10' hardwood, either maple or oak, in the Northwest corner of the lot, close to where the tree was removed.

Please let me know if you need anything further.

Regards,  
Mary Iverson



**Mary Iverson**  
Senior Manager  
[maiverso@cisco.com](mailto:maiverso@cisco.com)  
Phone: +1 919 392 7792  
Cell: +1 919 607 3350

**Cisco Systems**  
RTP, NC  
US  
[Cisco.com](http://Cisco.com)



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[http://www.cisco.com/web/about/doing\\_business/legal/cri/index.html](http://www.cisco.com/web/about/doing_business/legal/cri/index.html)

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**From:** Robinson, Simone [<mailto:Simone.Robinson@raleighnc.gov>]  
**Sent:** Friday, February 19, 2016 3:04 PM  
**To:** Mary Iverson (maiverso)  
**Cc:** Tully, Tania; Band, Daniel  
**Subject:** Minor Work Application - 516 Elm Street

Good Afternoon Ms. Iverson: