



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

325 POLK STREET

Address

OAKWOOD

Historic District

Historic Property

032-15-MW

Certificate Number

3/25/2015

Date of Issue

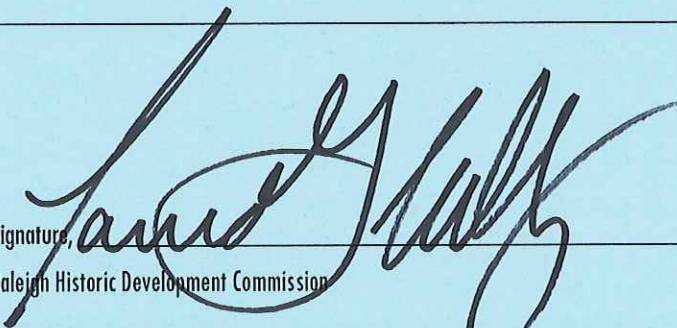
9/25/2015

Expiration Date

### Project Description:

- Remove dead, dangerous tree;
- plant new tree.

*This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature,   
Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



# Planning & Development

Development Services  
Customer Service Center  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831

## Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



RALEIGH HISTORIC DEVELOPMENT COMMISSION

- Minor Work (staff review) – 1 copy**
- Major Work (COA Committee review) – 13 copies**
- Most Major Work Applications
- Additions Greater than 25% of Building Square Footage
- New Buildings
- Demo of Contributing Historic Resource
- Post Approval Re-review of Conditions of Approval

### For Office Use Only

Transaction # 426074  
 File # 038-15-MW  
 Fee \$29  
 Amt Paid \$29  
 Check # 7096  
 Rec'd Date 3-18-15  
 Rec'd By [Signature]

- If completing by hand, please use **BLACK INK**. Do not use blue, red, any other color, or pencil as these do not photocopy.

325 Polk Street

Oakwood Historic District

Historic Property/Landmark name (if applicable)

Owner's Name John H. Wheatley

Lot size

(width in feet) 105'

(depth in feet) 105'

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant John H. Wheatley

Mailing Address 325 Polk Street

City Raleigh	State North Carolina	Zip Code 27604
Date March 17, 2005	Daytime Phone 919/834-3245 Cell: 919/880-6741	

Email Address bjwheatley18@yahoo.com

Signature of Applicant John H. Wheatley

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 9/25/15. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature [Signature] Date 3/25/15

**Project Categories (check all that apply):**

Exterior Alteration

Addition

New Construction

Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

Yes

No

**(Office Use Only)**

Type of Work \_\_\_\_\_

\_\_\_\_\_

76

\_\_\_\_\_

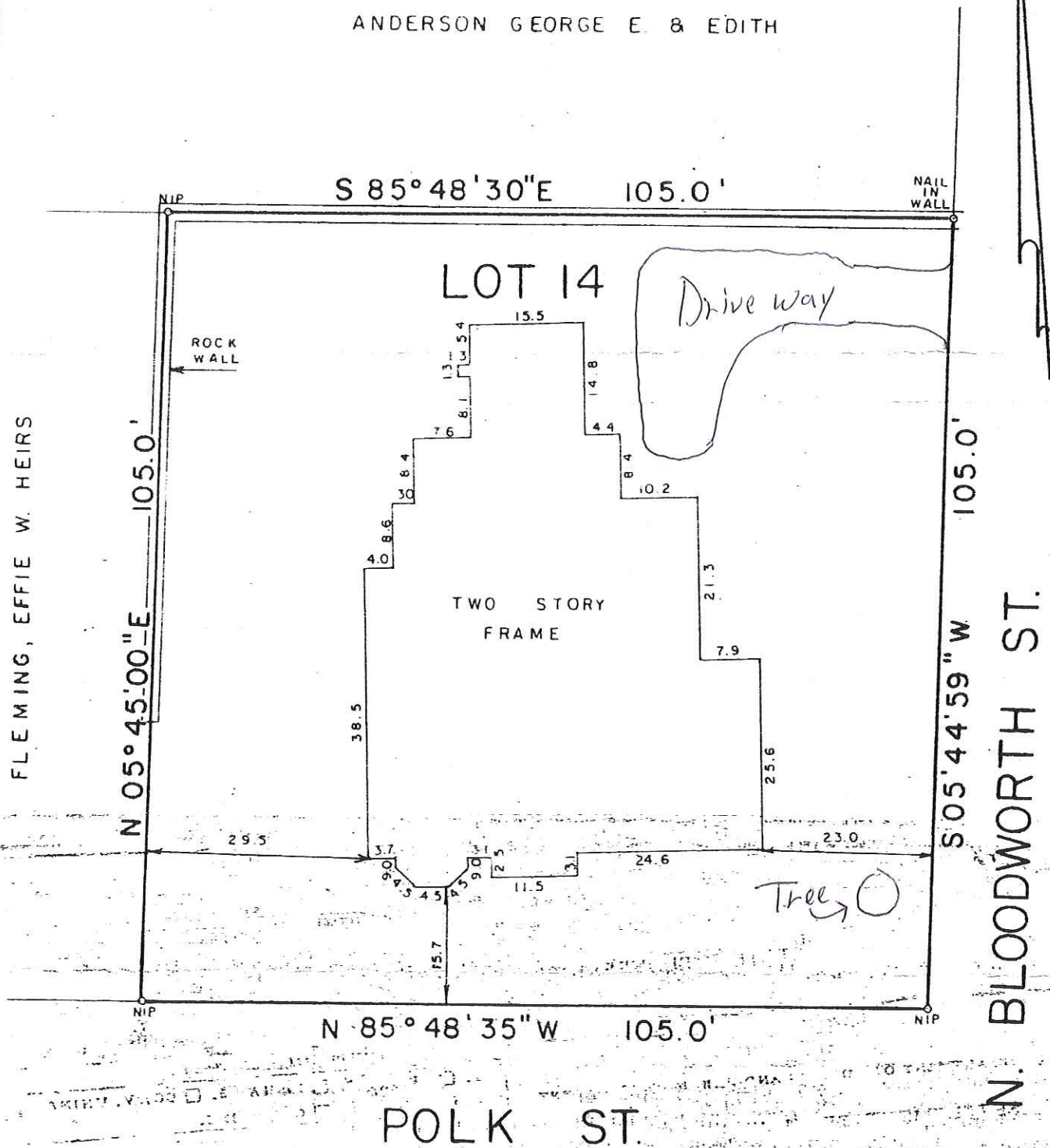
**Design Guidelines** Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work
2.3 p.12	Site Features and Plantings	Removal of dead American Elm at South East corner of property
		<i>Replace with Trident Maple &amp; Muskwood</i>

TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
<p>Attach 8-1/2 " x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</p> <p><b>Minor Work (staff review) – 1 copy</b></p> <p><b>Major Work (COA Committee review) – 13 copies</b></p>			✓		
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	X		✓		
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input type="checkbox"/>				✓
3. <b>Photographs</b> of existing conditions are required.	X		✓		✓
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			✓
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	X	<input type="checkbox"/>	✓		
6. <b>Drawings</b> showing proposed work <ul style="list-style-type: none"> <li>X Plan drawings</li> <li><input type="checkbox"/> Elevation drawings showing the new façade(s).</li> <li>X Dimensions shown on drawings and/or graphic scale.</li> <li><input type="checkbox"/> 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet.</li> </ul>	X	<input type="checkbox"/>	✓		
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys. (Required for Major Work)	<input type="checkbox"/>	X			✓
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	X		✓		

# Property Plan

ANDERSON GEORGE E. & EDITH



POLK ST.

N. BLOODWORTH ST.

SEE DEED BK 2288 PG 484

LOT 14 BLOCK



Note From tree service company recommending the removal of tree

Prognosis Energy  
800 - 452 - 2777  
3/16 James  
1-10 Days

# PROPOSAL

Jack Wheatley  
325 Polk Street  
Raleigh, NC 27604

**Proposed by:** Christopher Reed  
**Job Name:** Wheatley 20150310  
**Date:** 3/10/2015  
**Work Site:** 325 Polk Street  
Raleigh, NC 27604

Phone:

#	Item	Description	Qty	Cost
0		Notes	1	\$0.00

**NOTE TO CLIENT:**

I would recommend removing your Elm tree. More than half of the tree is already dead.

Prior to the Elm tree being removed, you must obtain the necessary permit from the City of Raleigh. Raleigh has strict regulations concerning the removal of city street trees.

Please make arrangements with Duke Energy to cut / remove the Elm branches that are over / near the power lines. Leaf and Limb Tree service, by law, cannot work within 10 feet of energized power lines. This is required before we can remove the tree.

A bucket truck will have to access the tree by driving on the sidewalk and / or your grass.

All efforts will be made to minimize any possible damage.

Leaf and Limb Tree Service cannot be held responsible for any damage to the sidewalk or your grass caused by the tree removal process.

Photo showing dead tree to the right of house





*View of tree to be removed*



Close up of recent storm damage

