

**RHDC**

RALEIGH HISTORIC  
DEVELOPMENT COMMISSION

# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

538 E JONES STREET

Address

OAKWOOD

Historic District

Historic Property

026-15-MW

Certificate Number

3/16/2015

Date of Issue

9/16/2015

Expiration Date

Project Description:

- Alter driveway apron.

OK to PERMIT

*This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



# Planning & Development

Development Services  
 Customer Service Center  
 One Exchange Plaza  
 1 Exchange Plaza, Suite 400  
 Raleigh, North Carolina 27601  
 Phone 919-996-2495  
 eFax 919-996-1831

## Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



- Minor Work (staff review) – 1 copy
- Major Work (COA Committee review) – 13 copies
  - Most Major Work Applications
  - Additions Greater than 25% of Building Square Footage
  - New Buildings
  - Demo of Contributing Historic Resource
  - Post Approval Re-review of Conditions of Approval

**For Office Use Only**

Transaction # 424909

File # 026-15-MW

Fee \$29.00

Amt Paid \$29.00

Check # 1193

Rec'd Date 3-6-15 mail

Rec'd By [Signature]

complete 3/10/15

• If completing by hand, please use **BLACK INK**. Do not use blue, red, any other color, or pencil as these do not photocopy.

Property Street Address **538 E. Jones St.**

Historic District **Oakwood**

Historic Property/Landmark name (if applicable)

Owner's Name **Robert and Kimberly Wagner**

Lot size **7508 S.F. (0.17 acre)**

(width in feet) **37'**


(depth in feet) **205'**

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

Property Address	Property Address
N/A (Minor Work)	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.



Type or print the following:		
Applicant Robert Wagner		
Mailing Address 92 Elam Ct.		
City New Hill	State NC	Zip Code 27562
Date 2/27/2015	Daytime Phone (919) 612-3945	
Email Address rwagner@wagnerarch.com		
Signature of Applicant 		

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 9/16/15. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature  Date 3/16/15

**Project Categories (check all that apply):**

- Exterior Alteration
- Addition
- New Construction
- Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

- Yes
- No

**(Office Use Only)**

Type of Work 34

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Design Guidelines Please cite the applicable sections of the design guidelines (www.rhdc.org).		
Section/Page	Topic	Brief Description of Work
2.3.2 (p.12-13)	Site Features and Plantings (Driveways)	Remove gravel covering and remove and reinstall existing brick pavers at driveway apron between sidewalk and curb cut. Install new rock & sand base layers & then reinstall original brick pavers in same herringbone pattern & location as original pavers.
2.5 (p.15-16)	Walkways, Driveways, and Offstreet Parking	Same as above

TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
<p>Attach 8-1/2 " x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</p> <p><b>Minor Work (staff review) – 1 copy</b></p> <p><b>Major Work (COA Committee review) – 13 copies</b></p>	✓				
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>				
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input checked="" type="checkbox"/>				
3. <b>Photographs</b> of existing conditions are required.	<input checked="" type="checkbox"/>				
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6. <b>Drawings</b> showing proposed work <ul style="list-style-type: none"> <li><input type="checkbox"/> Plan drawings</li> <li><input type="checkbox"/> Elevation drawings showing the new façade(s).</li> <li><input type="checkbox"/> Dimensions shown on drawings and/or graphic scale.</li> <li><input type="checkbox"/> 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet.</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys. (Required for Major Work)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input checked="" type="checkbox"/>				

COA Application

Address: **538 E. Jones St.**, Raleigh NC (Oakwood Historic District)

Owners: Robert & Kimberly Wagner

1. **Written Description of Work:**

Remove and reinstall original historic brick pavers at driveway apron in area between existing sidewalk and existing back of curb at street. Excavate existing dirt base and install new base layers of rock and sand then reinstall the original historic brick pavers in the same footprint/area as before removal of original brick pavers (approx. 12' long x 5' wide). Also install brick pavers to match the original herringbone brick pattern as before removal of original brick pavers.

2. **Description of Materials:**

New rock and sand sub-base; Salvaged historic brick pavers.

3. **Photographs:**

See attached photos of brick pavers and gravel covering at driveway apron.

4. **Paint Schedule:**

N/A

5. **Plot plan:**

See attached plot plan showing location of brick pavers. New installation to match the same footprint/area as the original installation.

6. **Drawings:**

N/A - See Plot Plan.

7. **Stamped envelopes addressed to...**

N/A – minor work

8. **Fee:**

See enclosed \$29 payment for minor application fee.

## Rob Wagner

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**From:** Tania Georgiou Tully [ttully@rhdc.org]  
**Sent:** Wednesday, October 15, 2014 9:23 AM  
**To:** 'Rob Wagner'  
**Subject:** RE: 538 E. Jones

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** MARKETING

Hi Rob –

Even though you are bringing back what was once there, the end effect is an exterior change. Please submit a COA application that requests removal of gravel covering an brick driveway apron. It is approvable as a Minor Work application.

Thanks!@  
Tania

P.S. What a fabulous find!

Tania Georgiou Tully, Preservation Planner  
Raleigh Historic Development Commission  
PO Box 829 Century Station  
Raleigh NC 27602  
919.832.7238  
919.996.2674 (direct)  
919.516.2684 (fax)  
[www.rhdc.org](http://www.rhdc.org)

Design Guidelines are online [here](#).

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**From:** Rob Wagner [<mailto:rwagner@wagnerarch.com>]  
**Sent:** Saturday, October 11, 2014 11:02 AM  
**To:** [ttully@rhdc.org](mailto:ttully@rhdc.org)  
**Subject:** 538 E. Jones

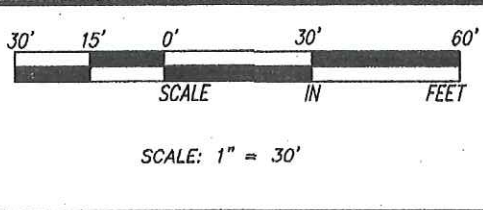
Tania,

We did work on our driveway to install new gravel, which was part of a COA we have. When we were preparing for the the work we discovered existing brick in a herringbone patter in the driveway area between the sidewalk and the street. Our contractor, in his course of doing the gravel driveway work mistakenly pulled up this brick (even though we had previously instructed them not to – sheesh!). We, luckily, caught him before he hauled away the brick and have stockpiled it for reuse/reinstallatin and want to simply put this brick back in the same area and pattern as it was before. However, because we didn't include a description of this work in our original COA we want to make sure this is acceptable. It seems like we are simply "repairing" what was already there, but we are holding off on this until we run it by you to make sure it's OK. I have attached the only photos I have showing the previously existing brick, which was mostly covered/hidden by gravel, to show you what was there. How do you recommend we proceed?

Rob Wagner, AIA, LEED AP  
(919) 612-3945



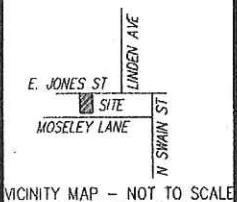
LEGEND	
EIP	- EXISTING IRON PIPE
EIS	- EXISTING IRON STAKE
IPS	- IRON PIPE SET
R/W	- RIGHT-OF-WAY
BM	- BOOK OF MAPS
DB	- DEED BOOK
PG	- PAGE
S/D	- SUBDIVISION



I HEREBY CERTIFY THAT THIS SURVEY COMPLIES WITH THE NORTH CAROLINA STANDARDS OF PRACTICE FOR LAND SURVEYING (SECTION 1800) FOR CLASS A & CLASS B SURVEYS, THAT THE RATIO OF PRECISION BEFORE ADJUSTMENT IS 1/100,000 (TRAVERSE NOT BALANCED).

*G.R. Brown*

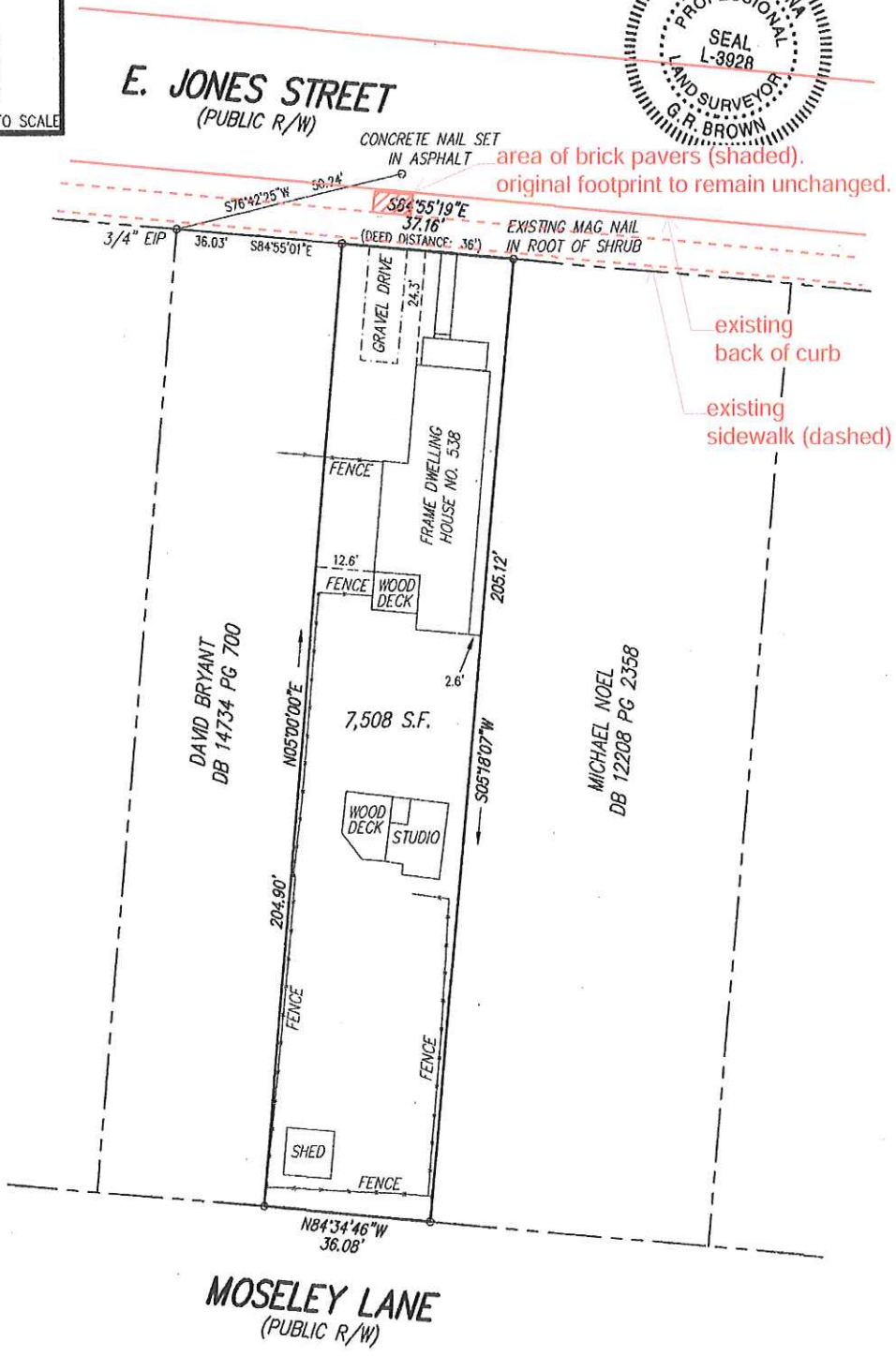
PLAT NOT PREPARED FOR RECORDATION



NOTE: 3/4" EIP AT ALL PROPERTY CORNERS UNLESS NOTED OTHERWISE



PLAT NORTH (ADOPTED FROM DB 14657 PG 1843)



PROPERTY OF  
**KIMBERLY GEDCKE WAGNER**  
 AND  
**ROBERT F. WAGNER**

RALEIGH WAKE COUNTY NORTH CAROLINA

**G. R. BROWN SURVEYING**  
 P.O. BOX 4444, CARY, NORTH CAROLINA 27519-4444  
 (919)795-6982

DECEMBER 20, 2012 SCALE: 1"=30' JOB NO. 121757



Outside edge of original pavers

Original brick pavers in herringbone pattern. Reinstall in same footprint and in same pattern.



## Tully, Tania

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**From:** Band, Daniel  
**Sent:** Tuesday, March 10, 2015 5:35 PM  
**To:** rwagner@wagnerarch.com  
**Cc:** Tully, Tania  
**Subject:** Minor Work COA for 538 E. Jones St

Robert:

Thanks for turning in a Minor Work COA application for 538 E. Jones St. We have reviewed your application and need one quick addition before making a determination. Please provide a picture of the front of the property.

Thanks,

Daniel

---

Daniel Band, Planner I  
Long Range Planning Division  
Raleigh Planning Department  
919-996-2180 - OEP, 2<sup>nd</sup> Floor

## Tully, Tania

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**From:** Rob Wagner <[rwagner@wagnerarch.com](mailto:rwagner@wagnerarch.com)>  
**Sent:** Tuesday, March 10, 2015 5:50 PM  
**To:** Band, Daniel  
**Cc:** Tully, Tania  
**Subject:** RE: Minor Work COA for 538 E. Jones St  
**Attachments:** 538\_E\_Jones\_FrontFacade.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Daniel,

Sure. See attached photo. Thank you.

Rob Wagner, AIA, LEED AP  
(919) 612-3945

### Wagner Architecture, pllc

92 Elam Ct., New Hill, NC 27562  
[www.wagnerarch.com](http://www.wagnerarch.com)

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**From:** Band, Daniel [<mailto:Daniel.Band@raleighnc.gov>]  
**Sent:** Tuesday, March 10, 2015 5:35 PM  
**To:** [rwagner@wagnerarch.com](mailto:rwagner@wagnerarch.com)  
**Cc:** Tully, Tania  
**Subject:** Minor Work COA for 538 E. Jones St

Robert:

Thanks for turning in a Minor Work COA application for 538 E. Jones St. We have reviewed your application and need one quick addition before making a determination. Please provide a picture of the front of the property.

Thanks,

Daniel

---

Daniel Band, Planner I  
Long Range Planning Division  
Raleigh Planning Department  
919-996-2180 - OEP, 2<sup>nd</sup> Floor



