

CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

407 POLK STREET

Address

OAKWOOD

Historic District

Historic Property

120-14-MW

Certificate Number

8/13/2014

Date of Issue

2/13/2015

Expiration Date

Project Description:

- Replace non-historic dormer window;
- reside dormer;
- change exterior paint colors;
- replace non-historic railing.

This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____
Raleigh Historic Development Commission

A handwritten signature in black ink, appearing to read "Laurie G. Kelly", is written over a horizontal line. The signature is fluid and cursive.

Pending the resolution of appeals, commencement of work is at your own risk.



Planning & Development

Development Services
Customer Service Center
One Exchange Plaza
1 Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
eFax 919-996-1831

Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



- Minor Work (staff review) – 1 copy
- Major Work (COA Committee review) – 13 copies
 - Most Major Work Applications
 - Additions Greater than 25% of Building Square Footage
 - New Buildings
 - Demo of Contributing Historic Resource
- Post Approval Re-review of Conditions of Approval

For Office Use Only

Transaction # 403235

File # 120-14-MW

Fee \$29.00

Amt Paid \$29.00

Check # 1013

Rec'd Date 7-21-14

Rec'd By K Pruitt

PAID cashiers

• If completing by hand, please use **BLACK INK**. Do not use blue, red, any other color, or pencil as these do not photocopy.

Property Street Address **407 Polk St, Raleigh, NC 27604**

Historic District **Oakwood**

Historic Property/Landmark name (if applicable)

Owner's Name **Ronald Bernstein**

Lot size (width in feet) (depth in feet)

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant **Will Hillebrenner**

Mailing Address **411 N East St**

City **Raleigh** State **NC** Zip Code **27604**

Date **7/20/14** Daytime Phone **347-738-1228**

Email Address **will_i_am_1@yahoo.com**

Signature of Applicant *[Signature]*

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 8/13/15. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature *[Signature]* Date 8/13/14

Project Categories (check all that apply):

- Exterior Alteration
- Addition
- New Construction
- Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

- Yes
- No

(Office Use Only)

Type of Work 57, 71, 84, 51

Design Guidelines Please cite the applicable sections of the design guidelines (www.rhdc.org).

Section/Page	Topic	Brief Description of Work
	<i>OK</i>	✓ Reproduce Original twin dormer windows to match drawing <i>★</i>
		Reproduce Original vertical siding to match drawing
		Replace handrail with appropriate reproduction
	<i>Amended 8/13/14</i>	<i>Change exterior paint colors</i>

★ per 8.13.14 Phone Conversation dormer will have lap siding & corner boards w/ 1/4 round to match existing on house.

TO BE COMPLETED BY APPLICANT	TO BE COMPLETED BY CITY STAFF				
	YES	N/A	YES	NO	N/A
<p>Attach 8-1/2 " x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</p> <p>Minor Work (staff review) – 1 copy</p> <p>Major Work (COA Committee review) – 13 copies</p>			✓		
1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>		✓		
2. Description of materials (Provide samples, if appropriate)	<input type="checkbox"/>				
3. Photographs of existing conditions are required.	<input checked="" type="checkbox"/>		✓		
4. Paint Schedule (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>			
5. Plot plan (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input type="checkbox"/>			
6. Drawings showing proposed work <ul style="list-style-type: none"> <input type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the new façade(s). <input type="checkbox"/> Dimensions shown on drawings and/or graphic scale. <input type="checkbox"/> 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet. 	<input type="checkbox"/>	<input type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys. (Required for Major Work)	<input type="checkbox"/>	<input type="checkbox"/>			
8. Fee (See Development Fee Schedule)	<input type="checkbox"/>		✓		

PROPOSED HANDRAIL REPLACEMENT

OAKWOOD HISTORIC DISTRICT
407 POLK ST



EXISTING EAST SIDE HANDRAIL
(Recently added. Primo Design/Build COA)

Max height
Per 8/1/14
email
TGT



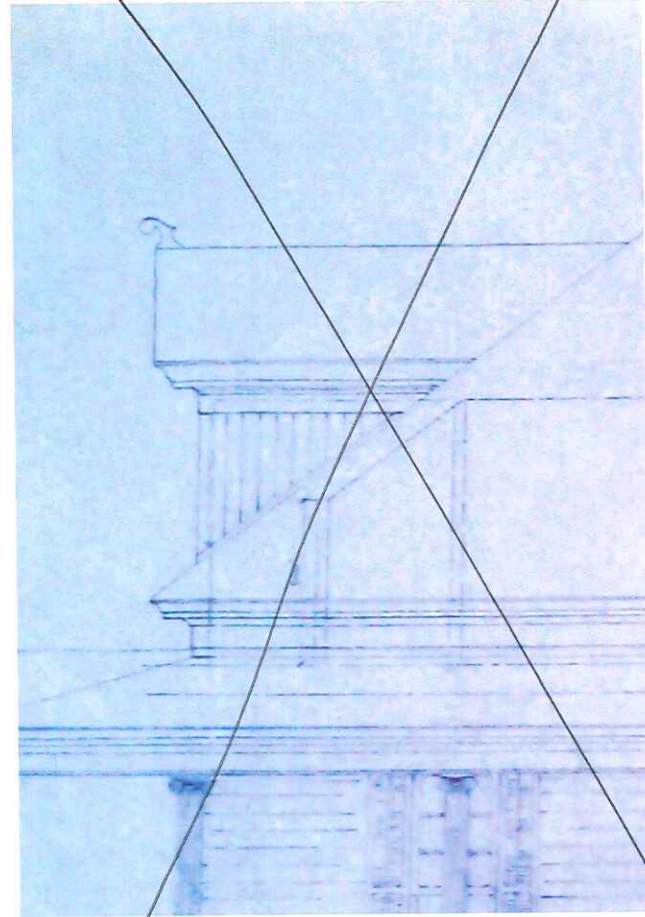
PROPOSED HANDRAIL EXAMPLE
(2SL, 525 E Lane St)

PROPOSED DORMER SIDING REPLACEMENT

OAKWOOD HISTORIC DISTRICT
407 POLK ST



**EXISTING HORIZONTAL
DORMER SIDING VIEW**



**PROPOSED VERTICAL
DORMER SIDING REPLACEMENT**
(Per print circa 1977)

horizontal
per 8.13.14 phon. con v.
TGT

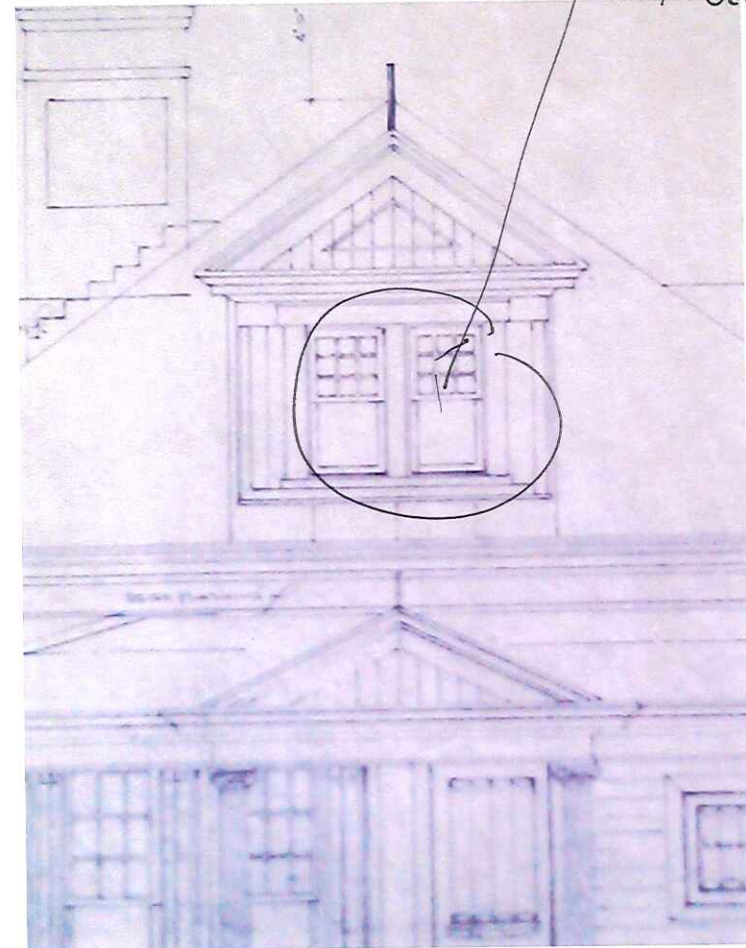
WH 7/20/14

PROPOSED DORMER WINDOW REPRODUCTION

OAKWOOD HISTORIC DISTRICT
407 POLK ST



**EXISTING FRONT
ELEVATION VIEW**



**PROPOSED DORMER
WINDOW REPRODUCTION
(Per print circa 1977)**

*fit in existing
opening. Custom
wood windows
by Oak City*

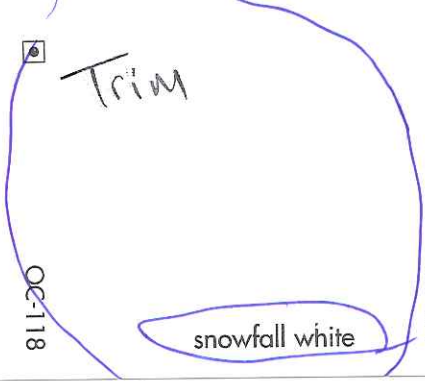
*Artisans,
per 8/1/14
email,
167*





OC-117

simply white



cloud nine

OC-120

seashell

2100-40

appalachian spring

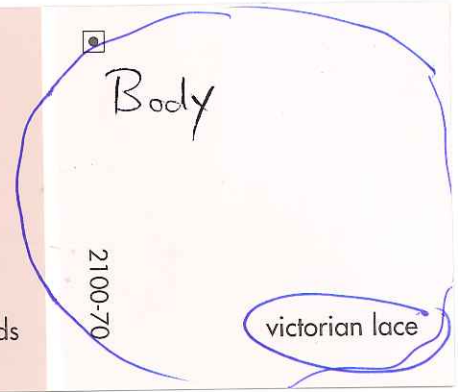
2100-50

pebble stone

2100-60

bermuda sands

2100-70



Tully, Tania

From: Tully, Tania
Sent: Friday, August 01, 2014 5:06 PM
To: 'will'
Subject: RE: COA Application for 407 Polk St

Hi Will –

Thanks for the answers. As for your question, I personally think that horizontal siding is more typical of what we see in Oakwood. I am comfortable approving the vertical based on the 1977 COA approval, but agree with Darrow that the horizontal is more appropriate.

Let me know what you plan to do and I'll get to finalizing this approval.

Have a great weekend!

Tania

Tania Georgiou Tully, Preservation Planner
Long Range Planning Division
Raleigh Department of City Planning
919.996.2674
919.516.2684 (fax)
tania.tully@raleighnc.gov

COA process information is available [here](#).

From: will [mailto:will_i_am_1@yahoo.com]
Sent: Friday, August 01, 2014 8:41 AM
To: Tully, Tania
Subject: Re: COA Application for 407 Polk St

Hi Tania,

Thanks for getting back with me and thank you for providing the photos... very impressive!

Please find corresponding answers in red after each question below.

I also have a question for you. I will be replacing the outer casing, frieze, trim, etc around the dormer in addition to the siding. The photos that you sent me show typical horizontal lap siding with no corner boards on the dormer similar to neighboring house. However the print from 1977 shows some type of vertical siding, which I assume to be a v-groove, T&G pine similar to interior wall panels, but I have not seen such used as siding. In your opinion, what siding would be most appropriate for the sides of the dormer window. Darrow Johnson (who lives across the street) is convinced that the vertical siding needs to be replaced with horizontal.

Thanks again for all of your help. Also, I can email you any photos that I dropped off if you would like.

Cheers,
Will Hillebrenner
Oak City Artisans
347-738-1228

From: "Tully, Tania" <Tania.Tully@raleighnc.gov>
To: William Hillebrenner <will_i_am_1@yahoo.com>
Cc: "Ekstrom, Vivian" <Vivian.Ekstrom@raleighnc.gov>
Sent: Thursday, July 31, 2014 5:39 PM
Subject: FW: COA Application for 407 Polk St

Hi Will –

I received the hard copy of the drawings and the additional photographs requested below, but I still have a few questions and comments.

1. Am I correct that there are two proposed changes? One – to change the existing front dormer to match the 1977 drawings (siding and windows) and Two – to replace the new railing on the east with the design used at 525 E lane Street?? **Yes, exactly correct.**
2. Is a new handrail proposed in any other location on the porch? **No other location besides replacing what is existing (recently added).**
3. Can you confirm that the replacement railing will be no taller than the existing new railing at any point? **Yes, new handrail will not be taller than existing anywhere.**
4. I looked in the COA file and found the COA application from 1977 for which your drawings were likely created. ☺ **Excellent!**
5. It is your intent to use the 1977 drawings as the basis for the dimensions of the altered dormer/windows? **Yes. The drawing has been scaled for sizing, in addition to uncovering the original rough opening framing for the window, we are within 1" of original sizes.**
6. Will the two new windows be custom made by you/your crew? **Yes, all custom made from SYP to match original sill, profile, layout, etc. Will utilize weight/pulley system for operation.**
7. The existing dormer window is not historic as was replaced as recently as 2006 (not quite per COA 002-06-MW). **Yes, agreed. Window and added framing details/characteristics support this finding.**
8. I found some photos from 1977 and 1983 in the file which I have attached for your information. **Excellent... VERY helpful!**
9. I am going to scan the 1977 drawings with our large format scanner before returning them to you. Thanks! **You are very welcome! Would you mind emailing me a copy of the print?**

As soon as you can clarify the request for me I will be able to finalize processing the COA.

Thanks!
Tania

Tania Georgiou Tully, Preservation Planner
Long Range Planning Division
Raleigh Department of City Planning
919.996.2674
919.516.2684 (fax)
tania.tully@raleighnc.gov

COA process information is available [here](#).

From: Ekstrom, Vivian
Sent: Wednesday, July 23, 2014 2:08 PM
To: will_i_am_1@yahoo.com
Cc: Tully, Tania
Subject: COA Application for 407 Polk St

Hi Will,

I am helping out with the COA minor work review while Tania is away this week. We received the application for 407 Polk St on Monday, and we will need the following additional information in order to complete the review:

- More detailed information on the dimensions and material for the proposed new dormer, siding, and handrail
- Photo(s) that show the whole front of the house to add to the detail shots
- Information on where the 1977 print was obtained/where it came from
- A photo of the whole front of the railing example house
- Is the decorative piece on the dormer also being replicated?

Thanks,
Vivian

Vivian J. Ekstrom, Planner II
Long Range Planning Division
Raleigh Department of City Planning
One Exchange Plaza, 2nd Floor | 919.996.2657

"E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized City or Law Enforcement official."

Tully, Tania

From: Tully, Tania
Sent: Thursday, July 31, 2014 5:40 PM
To: William Hillebrenner
Cc: Ekstrom, Vivian (Vivian.Ekstrom@raleighnc.gov)
Subject: FW: COA Application for 407 Polk St
Attachments: Polk St 407 1977-03-24 EM.pdf

Hi Will –

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2. Is a new handrail proposed in any other location on the porch?
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5. It is your intent to use the 1977 drawings as the basis for the dimensions of the altered dormer/windows?
6. Will the two new windows be custom made by you/your crew?
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To: will_i_am_1@yahoo.com
Cc: Tully, Tania
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107 Polk St.
9/83
James P. Bruner, Jr.



407 Polk St. 3/24/77 EM



407 Polk St. 3/24/77 EM



407 Polk St. 3/24/77 EM

Tully, Tania

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To: will_i_am_1@yahoo.com
Cc: Tully, Tania
Subject: COA Application for 407 Polk St

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